



SAN DIEGO
HOUSING
COMMISSION

San Diego Housing Commission

Request for Proposals

Description: PROJECT MANAGEMENT
SERVICES FOR THE SAN DIEGO
REGIONAL CONTINUUM OF CARE
COUNCIL

DATE: MAY 26, 2015

RFP NO. HHI-15-19

San Diego Housing Commission
Administrative Services Department
1122 Broadway, Suite 300
San Diego, CA 92101
www.sdhc.org



SUMMARY STATEMENT

The San Diego Housing Commission (hereinafter referred to as the “Commission”) was created in 1979 by City Council Ordinance No. 12515 to act as a housing commission pursuant to the Housing Authority Law of the State of California. The Commission is responsible for development of affordable housing, implementation of financing to promote affordable housing, management of publicly-owned or assisted housing developments, operation of rent subsidy programs, rehabilitation of existing housing stock and advising the Housing Authority with respect to housing matters for the City of San Diego.

The Commission is soliciting proposals from businesses (hereinafter referred to as “Proposer(s)”) to provide Project Management Services to the Regional Continuum of Care Council (RCCC) as specified in the Scope of Work section herein. A detailed summary of the required scope of work is contained in the Specifications/Scope of Services section of this Request for Proposals (RFP). Interested and qualified firms including disadvantaged and women owned small businesses are invited to submit a proposal. The solicitation packet with complete instructions is available for download at www.demandstar.com. If you do not have a user name or password for the Onvia DemandStar website, please register at www.demandstar.com/register.rsp.

Sealed proposals marked "Project Management Services to the Regional Continuum of Care Council (RCCC)" (RFP #: HHI-15-19)" Proposal Documents -- Do Not Open" will be received at the below address on or before Monday June 15, 2015 at 2:00PM (Pacific Time):

San Diego Housing Commission
1122 Broadway, Suite 300
San Diego, California 92101
Attention: Anthony Griffin, Senior Procurement Analyst

Proposers shall submit, to the above address, one original and Three (3) additional copies of the proposal. Proposals shall be submitted in 3 ring binders with a maximum interior ring size of 1 inch. Proposal binders shall be separated into individual tabbed and labeled content sections as specified on RFP page 20. Additionally, proposers shall submit with their proposal a complete pdf formatted electronic file containing the entire proposal on compact disk (CD) or flash/thumb drive. Submitted proposals shall be submitted in a sealed and labeled package (e.g. envelope(s), box(es), etc.). Late proposals will not be accepted.

The attention of proposers is directed to the fact that the proposed work will be financed in whole or in part with Federal Funds and, therefore, all applicable Federal Statutes, Rulings and Regulations will apply to such work.

SAN DIEGO HOUSING COMMISSION

Debra Fischle-Faulk
Vice President of Administration

Date